

**Minutes of Over Hulton Neighbourhood Forum
Wednesday 30 May 2018 – 8pm
702 Manchester Road, Over Hulton, Bolton**

Attendees:	D Parkinson	N Taylor	M Bevis	C Bevis	M Douglas
	N Douglas	Sam Williams	E Gardner		

Apologies

Guests

No previous actions

Review of Committee Reports & Questions

ALL

Assigning roles & responsibilities

ALL

Additional Help from Members

NT advised of other members who had been in contact who would be able to offer their help on a volunteer basis. Nafessa, Denise Hannagan and Mary Harrow. NT to make contact with them to advise them of our next meeting.

NT

Plan Timeline

The Committee reviewed the gant chart timetable to the end of the year and we are a few months behind schedule where we expect to be.

ALL

ND provided the below links which might be helpful for us to read. Please review these before the meeting next week so that we can have an informed conversation about what resources we have, what extra we required from the community and what we need consultants to support us with.

ALL

<https://www.planninghelp.cpre.org.uk/improve-where-you-live/shape-your-local-area/neighbourhood-plans/step-1-getting-started>

https://www.ourneighbourhoodplanning.org.uk/storage/resources/documents/How_to_resource_your_neighbourhood_plan4.pdf<https://www.ourneighbourhoodplanning.org.uk/resources/documents>

Planner Consultant

To review list of work Kate Grimshaw can help us with so we can get updated specific costs relating to each piece of work we require.

ALL

Review other Borough's Neighbourhood Plans. MD took this action to review and convert the documents from PDF into word so we can decide collectively which format we wish to use as a starting point.

MD

Funding

NT is to provide details of other funding opportunities that we have an opportunity to apply for. Ascertain what information / documents they need us to provide with the application.

NT

Request for researchers/Experts

A Facebook post was sent out on 16/5/18 from our social media pages asking if anybody was interested in being our researchers or any experts in particular fields who would like to help us. If nobody comes forward then we may need to approach HEART- Sandy & John Hesketh to enquire if we would be able to use any of their research materials in particular their recent ie transport survey

Student Ecology Research

EG

EG to provide us with a brief update on the student research that she has organized

Finance Update and spend to date

MB

Website update

SW

Roller Banners

CB

AOB

None

Date of Next Meeting