

**Minutes of Over Hulton Neighbourhood Forum**  
Held at 702 Manchester Road, Over Hulton, Bolton  
Tuesday 26 November 2019  
Conference call

<b>Attendees:</b>	T Hewitt, N Taylor C Bevis N Douglas M Bevis N Taylor Steph Williams
<b>Guests</b>	Troy Hayes (Troy Planning)
<b>Apologies</b>	D Parkinson, S Williams, S Frewtrell

### **Troy Planning Update**

TH advised of a slight change in project management on the Over Hulton NDP due to Tom O’Kane currently being out of the office. Hannah Mitchell from their Manchester office with Director support from Jon Herbert will now be taking over as PM for this project.

Troy Planning have been liaising with AR Urbanism with the character assessment document and have provided other key information to them so that they can complete the Design Code on our behalf.

### **Design Code Update**

Alec Scragg has provided an update by email and he has apologised for the delay in sending over to us for review. He has had difficulty understanding the implications of the new National Design Guide that is being implemented in terms of the Over Hulton Design Guide, so he has had to play around with the proposed structure to ensure compliance.

He has emailed the draft outline that covers an initial description of context, a summary of Troy’s character assessment (from a high-level design perspective), a draft design issues and opportunities assessment, draft proposed design principles for the design guide, and a draft structure of the design guide and what would be covered in it.

**ACTION: Can the Committee please take time to read this document and feedback. AC is available should you need to speak with him on 07905483086.**

AC has said hopefully, this structure covers roughly the issues that are important to the Forum. He would be grateful for us to review these especially the Design Issues & Opportunities, Design Principles and Draft Structure of the Design Guide, to ensure the progressing work is in line with our expectations and ambitions.

AC has also be setting up the proper Design Guide document which will contain plenty of illustrated material and mapping to best capture the content. Once he has received our comments regarding this analysis, principles and guide, he can move quite quickly to present a full draft of the initial design guide.

### **Date of next meeting**

The meeting will now take place in the New Year.