

**Conference Call Meeting  
Over Hulton Neighbourhood Steering Committee  
22 January 2019**

**19.30 – 20.30**

**Attendees :** Clr Toby Hewitt, Carlyne Bevis, Mark Bevis, Nykola Taylor, Clr Derek Bullock

**Troy Planning Representatives** - Troy Hayes (MD), Jon Goodall (Associate Director), Thomas O’Kane (Senior Planner)

<b>Actions from Conference Call</b>	<b>Responsibility</b>	<b>Due date</b>
Additional businesses addresses to be sent to Troy Planning & Design	OHNF	30/1/19
TH to confirm with Sue and update on status with OHNF		
Liaise with Bolton Council on information exchange for Baseline Assessment. TH confirmed that checks have been made re contractor licence on all Plans – review to be emailed to OHNF w/c 11/2/19	TP+D	1/2/2019
Review of draft business survey, local green space and locally important views pro formas – feedback to TP+D	OHNF	1/2/2019
Agree dates for Peel conference call scheduled 27/2/19 at 12.00	TP+D	1/2/2019
Email / postcard to businesses requesting consent on being sent the business survey. TH to confirm status with Nikolas and update OHNF	TP+D	1/2/2019
Submit Expression of Interest Form for Design Code/Local Housing Need Assessment completed. Locality have sent the link in order to complete funding submission forwarded onto Lilly.	OHNF (postcards) OHNF	8/2/2019
Distribute business surveys.	TP+D	11/2/2019
TH to confirm status with Nikolas and update OHNF		
Present TPO and Public Right of Way maps to OHNF (in advance of suggested facilitated walkabout on 15/2/19. Information provided by TH	TP+D	11/2/2019
Organise and send invitations/leaflets/advertise for community consultation event (6 weeks prior to March 19). Ongoing. Facebook, email and leafleting in all areas to be completed by end of Feb/1 <sup>st</sup> week March	OHNF	12/2/19
Key findings of baseline assessment progress with Character Assessment to be presented to OHNF for comments. Successful baseline assessment completed on 5/2/19 – first draft with findings to be emailed to OHNF	OHNF	15/2/19
Facilitated walk to review and record local green space, views, public rights of way, horse riding walk and tree coverage ongoing and should be completed by 15/2/19	OHNF	15/2/2019
Scope of Troy Planning + Design support required for March 19 <sup>th</sup> consultation event possibility 2 x staff represented from Troy Planning.	OHNF	15/2/2019

4 stations suggested.

1. Map of OH to plot where residents live on entry
2. Vision and objectives for OH
3. Instant polling with tablets/mobile phones
4. Assets of community value – residents views

Liaising with Bolton Council over historical Public Rights of Way changes and whether any allotments are located within the forum boundary. TH provided PROW and Allotment information to Jen.	OHNF	22/2/2019
Suggested next meeting to present outcome of critical review of vision and objectives and draft policy ideas to OHNF conference call arranged for 4/3/019. Carlyne to send diary appointment	TP+D	26/2/2019
Date of next meeting - TBC	CB	