

Conference call held on 31 October 2021 @ 8am

Attendees : Cllr Toby Hewitt, Cllr Diane Parkinson, C. Bevis, N. Taylor, M. Bevis

---

**A call was scheduled for the Committee to discuss the Regulation 14 Summary write up received from Troy Planning in addition to considering consultation statement.**

DP explained that the draft document gives an explanation on how the community has been consulted, and how their views are taken into account during the development of the draft NP. The statement must explain how the parish town council or forum carried out the pre submission. The Reg 14 summary write up includes commentary against the responses from Peel as major landowner and other interest in the Hulton Park application, as well as summarising and referencing separate representation responses. Troy Planning has recommended that we work to a 2 pager introduction. **DP is drafting initial introduction summary and will circulate shortly to the Committee.**

Troy Planning has now responded back to our queries as follows :

- Pg4 - we asked for an address to be anonymised.
- On the page referring to receiving 246 survey responses, we asked if we could also make reference to the other '93' 'other separate comments'. Troy have amended the document to reflect this.
- We asked Troy Planning whether we had to wait to receive Bolton Council's response before we uploaded the summary document, responses from statutory consultees and resident's 'other comments'. Troy Planning has confirmed it would be preferable for us to wait for the response from Bolton Council before we finalise the Reg 14 consultation report as the nature of their comments could result in changes to the summary and any amendments to the Neighbourhood Plan.
- We asked Troy Planning if we were obliged to upload the Summary and all of the responses onto the website ahead of the AGM in November. A discussion took place whether this would impact on the numbers attending if they had the information beforehand. CB advised that the website provider charges per upload, and it maybe preferable to upload all the documents together once finalised.
- Troy Planning has confirmed ahead of the AGM that there is not a great deal more to do from their end, they have prepared a first draft of the Basic Conditions Statement for us, though finalisation of that is subject to receipt of any Reg 14 consultation comments from Bolton Council and any consequent amendments we would wish to make to the draft plan before it is submitted.
- Troy Planning has been asked to response around the 'summarised headline' messages in the summary document. Troy Planning has advised us that if we decide to include all the representations in the document which goes on several pages in places, this would be quite an extensive undertaking on their part, and due to the budget remaining, this work would impact and reduce their ability to update the NP for us and prepare the basic conditions statement. The committee were satisfied for the summarised responses to remain in the document.
- Pg 9 - the committee queried the wording highlighting one person's response. Troy Planning has said that this is because of the nature of those exchanges and to make
- the point that these are outweighed by the vast majority who express support for the Plan and policies within it.
- Pg 14, regarding the policies on water infrastructure and sustainable drainage – these do not need adding to the Neighbourhood Plan as they are covered by a combination of national and local policy.
- Re Bolton Council response - still to be received. Troy Planning have asked us to chase for their response with them being a key respondent at this stage and given their role in terms of implementing the Plan, they need to be satisfied that the Plan meets the Basic Conditions. DP advised she has reminded Andrew Chalmers at Bolton Council however is away on holiday returning 15 November 2021. She has contacted Ian Morgan who works in Andrew's department who recommended that we wait until AC's return.
- On Pg 15 we questioned some of the wording, however have decided that this remain as it shows that not all were supportive of the Plan, but the vast majority were.

The group agreed once the queries were amended on the summary document, that the information from that could be used at the AGM by way of a summarised update.

The previous minutes of 20/10/21 were approved by DP. No further business, the meeting ended.